

**Shire of Starhaven
Business Meeting
Thursday, August 11, 2016**

Meeting attended by:

Adults: 12
Children: 1
Total: 13

Meeting Start Time: 6:41 pm

Meeting Opened by: Syr Geoffrey Maynard of York

Meeting Presided by: Lady Mor ingen Ronain, Seneschal

Officer Reports:

Seneschal, Lady Mor ingen Ronain:

- Astor Geek Fest Demo
 - Read Michelle Moon's thank-you (see Addendum A)
 - Before the Geek Fest, the administration was going to close the library, but was so impressed by the SCA's and Robotics Team efforts that a move to keep the library open was a success.
 - Starhavers: Lady Mor, HLady Eithne, Sir Trude, and Duke Yoan
- Contact with newcomers – looking for update
 - Lady Mor asked about James Reynolds and Vivison Kerr. Syr Geoffrey reported that both had been to Fighter Practice. James is interested in chainmaille but not in fighting. HLady Kateryna reported James had been to archery practice several times. HLady Alane reported they with Nala and friend had come to the A&S Workshop.
- Welcome letter to newcomers included the Hospitaller email and information by Lady Mor
- Need to be copied on Officer reports to Kingdom, thanked officers for reports received
 - Pertinent details to be included in Seneschal's Report to Kingdom
- Update on Action Items outstanding (see Addendum B)
- Need more bids – explanation of bid process
 - Mistress Genevieve recommended a cut-off date for bids
 - Syr Geoffrey recommended the bid process and schedule be published in the *Vair Bell* plus bids must be in the Seneschal's hands 6 months before the event date. (added to action items)
- Have received a bid for Bungle – see New Business
- Mistress Genevieve announced that Einmyria Runasdottir (Paige Meldrum) received her AoA at the last Gulf War.

Exchequer, Sir Morgan Etienne ap Gwalchmai Gwynedd:

Absent, see the *Vair Bell* for report. Working on changing bank account to the same bank that Kingdom uses.

Herald, Master Davius St. Jacques:

Absent, at Pennsics

- Need for new Herald
 - Syr Geoffrey said there was a post on Facebook from someone who moved here from the Outlands who was interested in heraldry. Could he be contacted about becoming Deputy Herald?
 - Lady Mor said she had seen the post and contacted him. He was interested in heraldry but not in the Office of Herald.
 - Lady Mor reminded everyone that Baron Gryfyn had offered to train anyone who is interested in heraldry and in the Office of Herald. Master Davius is very excited and appreciative of Baron Gryfyn's offer.

Knight Marshal, Lord Tiberius Aurelius Magnus:

Present, see the *Vair Bell* for report

Arts & Sciences, THLady Arianna de Chateaumichel:

Present, see the *Vair Bell* for report

Chronicler, THLady Eithne ingen Muirgein:

Present, see the *Vair Bell* for report

Old Business:

- **Bungle in the Jungle**
 - HLady Lylie Dendelyoun withdrew her verbal offer prior to the Meeting.

New Business:

- **Bungle Under the Stars**

Baroness Maria de Andalusia approached Lady Mor with a bid proposal, which she presented at the Business Meeting. At the end of the presentation a vote was called and the bid passed quickly and unanimously with much enthusiasm.

- Nov 18-20, Viking theme in honor of the Crown
 - Date currently open on Kingdom Calendar
- Bit & Spur Club, Cocoa
 - Room for heavy, light, archery, and equestrian
 - Arena with bleachers to watch the tournaments
 - Kitchen
 - Camping areas
 - Hotel and restaurant nearby
 - Don't charge a per head fee
- Crat Team
 - Autocrats: Baroness Maria and Lord Takashi Ieyasu

- Reservations: HLady Sythean
 - ePay: HLady Eithne
 - Site Herald: Baron Gryfyn de Moyon
 - Marshals (confirmed):
 - Archery: HLady Kateryna
 - Feast: Sir Trude Lacklandia
 - BattleCrat: Lord Tiberius?
 - SanitationCrat: Lord James Robertson of Sherwood
 - A&S: HLady Alane and Mistress Jutte (details to come)
- Tournaments
 - Champion of Starhaven
 - Rapier tourney
 - Archery competition
 - Equestrian tourney/competition
 - “Midnight Tourney” for heavy fighters?
- Activities
 - Games
 - Sheep
 - Scavenger Hunt
 - Dancing?
 - A Taste of Arts & Sciences: Pocket Classes
 - A&S Regional
 - Court to disseminate prizes
- Feast
 - Friday Travellers’ Fare, Saturday Breakfast, Saturday Feast
 - Perhaps a fundraiser for Saturday lunch - this could go towards the cost of prizes thus decreasing the budget.
- Merchants could be included
- Budget
 - Kingdom Equestrians will pay for equestrian insurance
 - Contract approved for under \$500 for the weekend. If Bit and Spur propose over \$500, Baroness Maria will report to the Seneschal.
 - Feast Budget of \$300 will cover 3 meals for planned 50 people (this can be increased with advance notice if we have the demand). Feast will cost \$10 per person.
 - Autocrat budget \$150 (toilet paper, paper towels, cleaning supplies, fire ant killer, tokens and prizes)
 - Site insurance \$50
 - Budget, not counting the site, is \$500.
 - If 1 porta-potty is needed, \$150 will be added to the budget.
- Training
 - Each position is shadowed to train for future events.
- Concerns expressed
 - Not being held on the traditional date nor is it the traditional daytrip

- Not everyone on the Crat Team is available on the traditional date and for the weekend event this will open up people's schedules to attend our event.
- Starhaven needs funds and more can be made with a weekend event. We are also creating time to grow relationships within our Shire.
- Starhaven had an event at Bit and Spur a decade ago and the restroom facilities had some problems. May not be up to a weekend event. Could we get porta-potties?
 - Facilities will be checked
 - Porta-potties can be added to the budget if needed
- Archery Champion of Starhaven
 - Does the Champion have to be a Starhavener?
 - Consensus: Yes
 - Can tourneys/competitions be opened to other groups?
 - Yes
 - Can there be a prize for a Starhavener (Champion) and for a non-Starhavener?
 - Yes
 - Can this be extended to all the disciplines?
 - Yes

Meeting Closed: 7:44 pm

Notes Taken by: THLady Eithne ingen Muirgein

Meeting Attendees:

Lady Mor ingen Ronain
 HLady Eithne ingen Muirgein
 HLady Sythean Lina Chandler
 Syr Geoffrey Maynard of York
 Lady Whitney Willow
 Mistress Jutte Haberlein
 Baroness Maria de Andalusia
 HLady Alane Godwin
 Lady Lydia De La Mer
 Lord Tiberius Aurelius Magnus
 Kelly Patracone
 HLady Kateryna atte Hagenes
 Mistress Genevieve La Rousse

Addendum A

The day started unbelievably early. It was long and hot, but fair Starhaven aided Darkwater to have a significant impact on the tiny Astor Library. The Geeky Librarian and Astor staff were ecstatic at the mighty SCA turn out. There were so many things they had thought of that would be wonderful to see, but the Geeky Librarian tells me we exceeded their wildest expectations. Our efforts helped to speed up the approval process for long overdue repairs, which are now almost finished. Jonathan, the director, just said thank you over and over again while we were having the wrap up meeting.

Attendance at Astor Geek Fest was not as high as we had hoped, but I have been told the people who came were energized. The biggest force Astor Library is battling is the apathy monster. I am sure many people here understand how much damage the apathy monster can do if left unchecked. A passionate community is the best defense against the apathy monster and you have helped to spark it.

I would like to thank Lady Mor and Sir Trude who coached me through organizing and executing the Geek Fest demo. I would also like to thank Mistress Genevieve for her ideas and answering endless questions about who does what and defining unknown SCA terms. My thanks to the Honorable Lady Eithne who came out and shared her knowledge. A huge thank you to Sir Yoan who was the first heavy fighter to commit to the demo and used his humor to break the ice creating banter and interest.

I want to be sure to let the people present at the last Business Meeting, where you took time out of your busy schedule to listen about and offer feedback on the Astor Geek Fest demo, know that your input was invaluable.

I am sorry I could not come to the Business Meeting in person. Sadly the mundane, as it often does, has stepped in and shoved all the things I want to do by the wayside.

Thank you,
Michelle

Addendum B

Here you will find the Action Items the status pulled from the Meeting Minutes.

Action Item	Person Responsible	Status/date
Burton Park info on archery to Seneschal	HLady Kateryna	<i>there will be no archery at this park</i>
A&S class at HLady Catherine's home - info request	HL Arianne A&S Officer	<i>Will verify during next monthly class</i>
Archery Marshal report to Seneschal	HLady Kateryna	<i>Will send after 15th of Aug.</i>
Next year Nerdfest?	HL Sythean	Will make contact in beginning of OCT
Event packet set up for ease of access	Lady Mor	<i>In progress, some new PDF'S posted</i>
Training	Many	<i>Starting with new event mentoring</i>
After Action Reports	All	<i>Working on establishing communication</i>
After event report	Autocrat	<i>Reports on events and demos handled at Business Meetings, in Minutes and are posted (see website)</i>
Road blocks/ facilitator	Seneschal	Created new action item (see below)
Way to store historical docs for all seneschals	Seneschal	In process
Kingdom Doc Retention Policy	Seneschal	<i>No response from Kingdom, creating one for Shire</i>
Disaster Recovery Contact info	Deputy Seneschal	Still researching
Event Planning Team	Team	No meeting held as of August Business Meeting
New outline for handling newcomers	Sir Santiago/ Lady Einmyria	Reported to be in process, will get update from Hospitaller for Seneschal Report
Monthly update on newcomer contact	Hospitaller	Populace will be updated every Meeting to ensure no one slips through the cracks.
New Action Items from Aug Business Meeting		
Shire Guidelines for Bid Submission with steps outlined	Seneschal	New guidelines to be created for bid process
Newcomer updates	Seneschal	<i>Contact Hospitaller for update on forwarded newcomer contacts.</i>