

Shire of Starhaven Business Meeting Minutes

7 February 2013

Meeting attended by: 16 Adults, 2 Children

Meeting Start Time: 7:02 pm

Meeting Opened by: Lord Cormac mac Culeon, Shire Herald

Meeting Presided by: Lord Takashi Ieyasu

Officer Reports:

Exchequer, Lady Isabelle de Saint-Gatien:

(Lady Isabelle to speak about the changes in bank signature cards with her report.) Honorable Lady Eveleen Woderose will be the new Exchequer as of April. Working with her to get things ready. With the April turnover, will need to change the signatures on the bank cards to reflect the changes in offices. If you need expenses paid, let the Exchequer know.

Herald, Lord Cormac mac Culeon:

- * Baron Wulfric Strongbow was made Deputy Herald at Cattleraid.
- * At the Winter Arts & Sciences, Starhaven was chosen as the Patron of the Arts with entries by Lady Catherine Browne of Coventry (Illumination: Stammheim Missal Inhabited A; Calligraphy & Illumination: Pater Noster; and Misc. Studio Arts: Oak Gall Ink), HL Bres O'Seachnasaigh (Calligraphy & Illumination: Pomegranate, Worm, and Peach), Mistress Jutte Haberlein (Jewelry: Pelican Circlet), and Lady Alane (Embroidery: Bible Cover). Lady Catherine Browne of Coventry was chosen as the Champion of the Arts and Mistress Jutte Haberlein as both Laurels' Acclaim and Crowns' Acclaim. Among the Trimarian Art/Sci Champions who will represent us at Gulf War are Mistress Jutte Haberlein – Pelican Circlet; HL Bres O'Seachnasaigh – Pomegranate, Worm, and Peach; Lady Catherine Browne of Coventry – Oak Gall Ink; and, as Alternate, Duke Duncan the Black (Scandinavian Center Seam Shoes).
- * HL Nadezdha Nikandrova received the Order of the Argent Scales at Scots & Welsh War.

Knight Marshal, Lord Gavin de Chateau Galliard. Report delivered by his Deputy, Lady Syele die Rôt:

- * Fighter Practice is going fine and well-attended. The Birthday Bash is going well.
- * C.J. Patracone was authorized as a fighter. Sir Haroun ibn al-Dhi'b al-Abyadh authorized as a Trimarian fighter, in addition to being authorized out-of-Kingdom.

Arts & Sciences, HL Eveleen Woderose. Report delivered by her Deputy, Mor ingen Ronain:

* Artisans' Competition at Cattleraid was to garner largesse for the Crown and had a number of entries. Laird Kelvin Mac Gowan won with a woven scarf, the prize being a \$35 gift certificate for Fabric-store.com, donated by Lady Jacqueline d'Artois.

* The Scribal Night will return probably in April. The date will be posted on Yahoo Group "Shire of Starhaven", Facebook "Shire of Starhaven", and Facebook "Friends of Starhaven Arts & Sciences".

* Syr Geoffrey announced that this month, due to scheduling conflicts, Mistress Genevieve's Arts Night would be on the 28th. Duke Duncan will teach how to make shoes. The supply list is posted on the Yahoo Group. Show up with supplies to make shoes or just to watch.

Chronicler, Lady Eithne ingen Muirgein:

The *Vair Bell* is still going strong and we continue to get more people as subscribers, currently at 108. Would appreciate help with new people since I don't make all the Fighter Practices or Shire Night Outs. Ask if they want the *Vair Bell*, if so, get their email address to me.

Hospitaller, HL Kateryna atte Hagenes: absent

Webminister, Lady Aurelia de Volpe: absent

Constable, HL Sythean Lina Chandler:

Lost & Found from Cattleraid – a black demi-gauntlet and a pair of gloves; from Bungle – a towel and sword. Please claim.

Castellan, Lord Takashi Ieyasu:

* Anyone who has Shire of Starhaven property that has not been physically inventoried, please contact me via email at Castellan@Starhaven.Trimaris.org so we may set up a meeting to conduct the inventory.

* Thank you to Syr Geoffrey Maynard for repairing and cleaning the Shire Pavilion and taking care of it until Cattleraid.

* HL Sythean reported that she had 5 plastic banners that the Shire could have if desired. Mor requested that she keep them until Mor could re-arrange their garage and make room.

Historian, Lady Eleanora de Laval: absent

(Expected vote for reimbursement of funds for Historian expenses)

Equestrian Marshal, Lady Alina von Sternstein: absent

Events:

Cattleraid After Action, Lord Cormac mac Culeon:

(Vote for funds for reimbursement of funds for feast overage)

* The event report is delayed until March due to not all of the expenses yet submitted.

* Feast overage of \$61.75. Shire paid for 75 people upfront, had 98 troll in. Mor moved to approve the expense, several seconded, vote carried Aye.

Future Events, Lord Takashi Ieyasu:

We need bids for our future events. Please submit your ideas for new events and bids via email to Seneschal@Starhaven.Trimaris.org.

Old Business:

None

New Business:

(Propose vote for renewal of Tandy Leather Account)

* With the Tandy Elite membership, members of the Shire spent over \$8000 at Tandy this last year, saving over \$2000. The Elite membership is the highest level offered and costs \$150. Laird Kelvin moved to approve, Mor seconded, vote carried Aye.

* In Lady Eleanora's absence, Lady Isabelle read a message from her asking the Shire to reimburse her for 5 ink cartridges used for printing photos taken for the Starhaven history. The ink cartridges were used in a printer dedicated to Starhaven's use. Lady Eleanora is not asking for reimbursement for the paper or other supplies used, which she paid for herself, and has not made a request for reimbursement in over a year. Used a \$10 coupon to save money. After discussion, Mor moved to approve, Syr Geoffrey seconded. Vote carried Aye.

* Syr Geoffrey suggested that the Shire offices should have budgets to handle such expenses. HL Eveleen has that earmarked to handle. Lady Isabelle had created a snapshot of the Shire's expenses, not a budget, a few months ago. Will send that snapshot to anyone who requests it by email.

* Mor suggested that we need procedurals. Lady Isabelle is working with the Kingdom Exchequer on what other groups are doing to manage funds, run Gate, etc. That was interrupted by huge audit. Working on getting budgets in place, procedures in place. If we don't have procedures in writing, have to default to Kingdom procedures. Will hear more about this at future Business Meetings. The Old Guard will be helping the New Guard set things up.

* Question raised as to what is the fiscal year for Starhaven. Answer: January to December.

* Question raised as to whether the Exchequer's Office has a project plan. HL Eveleen responded that she has one, currently having computer problems. Transparency in plans requested by Laird Kelvin. Mistress Genevieve requested the project plan by next Business Meeting.

* Question raised as to how we get these procedural manuals. Lord Takashi replied that we look first to see if the Society has any, which is the minimum

level that we must abide by. Then see if Kingdom has any. At the local level is the day-to-day stuff. Lady Eithne offered her services to the other officers in writing procedures, since she has done that for years in her work.

* SCA Social Media Policy recently announced. Lady Eithne and Lady Aurelia are going over the Policy and seeing how it will affect Starhaven's media presences. We will present on it at the March Business Meeting. Recommend that everyone read the Social Media Policy.

*Need bids for this year and next year. Lord Cormac discover the open dates in February 2014 for Cattleraid, which is normally on the last weekend of February. We need to jump in & get the date we want scheduled.

* Trimarian Archery Day III – Nothing has been heard about this from HL Kateryna, who requested that Starhaven host it on March 2d. No longer on the Kingdom Calendar. Syr Geoffrey, who has been advertising the event, requested that HL Kateryna be asked if the event is still on and, if so, post that on the Yahoo Group. Lady Syele said that she would check with Kateryna and post on Yahoo what is so about the event.

Meeting Closed at: 7:49 pm by Lord Cormac mac Culeon